

## **Governing Board – Edinburgh School**

Tuesday, May 24, 2011 19:00 hr. (Teachers' Lounge)

Minutes of the meeting

### **Present:**

Leah Auclair  
Gail Goldman  
Sandy Cudzinowski  
Talia Edwy

Jon Wiersma  
Dale Stack  
Jacky Farrell  
Jennifer Banton

Josh Miller  
Rhona Feigelson

### **Regrets:**

Jacqui Roye  
Suzanne Fortin

Johanne Poirier

Sergio Giacobbe

### **Absent:**

Vicky Leprohon

1. **Call to Order & Opening Remarks:** Dale Stack called the meeting to order at 7:09 p.m. Dale expressed regrets on behalf of Mr. Lalla.
2. **Approval of Agenda:** Two changes were made to the agenda: Dale added her and Leah's names to 5a of the agenda and added item 5f Time capsule plaque, Jon (Rusty). Upon the motion by Sandy Cudzinowski, seconded by Rhona Feigelson, the agenda was approved unanimously.
3. **Approval of minutes:** Two changes were made to the minutes of April 12, 2011: the spelling of Jon Wiersma was corrected and the sentence, *A French translation was raised by Josh*, was added under Varia Time Capsule Plaque. The minutes of the Governing Board meeting held April 12, 2011 were then approved (motioned by, Gail Goldman seconded by Josh).
4. **Question period #1:** No questions.
5. **Business Arising From Minutes of March 22, 2011:**
  - a. *Updates on major school changes proposed and consultation (EMSB):* Dale gave a brief overview of the information and focused on that which was most relevant to Edinburgh School. She stated that it was argued that the proposed changes would have no real effect on our school and, as such, our Governing Board would not be preparing a brief. A short discussion about the implications of Edinburgh School district boundaries for core schools on bussing issues followed. No further action is required at this time.
  - b. *Budget:* Leah updated the board on the budget and the budget will be discussed in detail below. Rusty asked if the library had received a donation from the Michelin fund. Leah stated that the school did not receive a donation this year.
  - c. *Continuation of Management and educational success agreement:* Leah gave a brief summary of the comments sent to her by Governing Board members. She reiterated that the MESA is a legal document sent by the School Board and a considerable amount of time has been spent in its preparation. Leah explained that the results are

taken from tests, exams and final grades and she discussed the differences between cohorts as a major discrepancy which would resolve over time. As a “work in progress” Leah assured the Board that the MESA would continue to be refined over time. Some issues were raised: Rhona Feigelson expressed concern that a high number of coded children would negatively impact the results for any one cohort. Jennifer Banton stated that not all coded children have academic problems. Dale expressed concern that a simple translation of the CAT-IV does not necessarily make it a reliable testing tool in French. Dale also requested that the use of the term *stanine 4* either be avoided or clarified. Josh motioned to approve the MESA with the understanding that it is a preliminary document which will be reviewed and refined as it evolves over time. Jennifer seconded the motion and the MESA document was approved unanimously.

- d. *Update on Letter regarding snow removal in and around Edinburgh:* Rusty read the letter of response sent by Mayor Masella assuring the Board that every precaution would be taken in the removal of snow around Edinburgh. The Mayor agreed that our school’s early start time is a consideration and that a solution would be devised with time changes and/or an increase in security. Dale reminded the Board that a follow up of our letter should be sent to Montreal West in October 2011.
- e. *Update on New website:* Josh stated that the site is ready and waiting for migration to the EMSB site.
- f. *Update on Time capsule plaque:* Rusty offered to inquire about adding a French translation to the time capsule plaque.

**6. New Business:**

- a. *Dress Code:* Leah explained that the issue of Dress code policy was raised at the last staff meeting and that she and M. Turgeon revised the dress code section of the Handbook. Leah stated that she would send out a letter in September to remind parents to follow the dress code.
- b. *Action Sport Physio partnership:* Dale read a letter outlining a benefits package being offered to the staff, students and parents of Edinburgh School. In exchange for the package, the school would be required to advertise its partnership with Action Sport at functions and on our website. There was a strong general concern expressed by the Board members against public marketing and any links to corporate sponsorship. The Board agreed not to partake nor respond to the offer.
- c. *EMSB process update and rules of order:* In order to clarify some points, Dale read the May 9<sup>th</sup> letter from Angela Mancini sent in response to Linda Perez of the CPC, and highlighted the rules of order.
- d. **Committee Reports:**
  - i) *Communication & Promotions:* Josh reported that the website is drafted and ready to be uploaded and commented upon..
  - ii) *Enrichment:* Tabled
  - iii) *Regional Delegate report:* Tabled
- e. *Governing board annual report:* Dale and Gail will draft the Governing Board’s annual report for approval at the June meeting. Dale requested that any comments be sent to her before the meeting.

- f. *Budget 2011-2012*: Leah previewed the 2011-2012 Budget draft based on a 347 student projection. Rusty asked if there were any plans to raise school fees. Leah responded that school fees would remain the same. Josh commented that the Grade 3 budget for photocopies is significantly less than other grades while their budget for workbooks is higher. Leah responded that the Grade 3 materials budget balances itself out. Upon a motion by Josh, seconded by Rhona, the budget was unanimously approved.
7. **Principal's Report:** Leah informed the Board of the following:
- A successful Kindergarten orientation day with 55 new students arriving in September for a projected total of 348 students.
  - Several successful outings and events: e.g., Choral trip to Quebec City, senior concert, and the Spring Fair.
  - The retirement announcement of Mrs. Feigelson.
  - The upcoming installation of an oxygen tank and defibrillator in the staff room.
8. **Home and School Report:** Talia informed the Board of the following:
- Successful coffee sales.
  - 8 more chess sets purchased.
  - Both co-presidents, the vice president and the secretary are stepping down and the May 31<sup>st</sup> meeting will have nominations to fill the positions.
9. **Correspondence:**
- Dale reported that the condolence card for Madeleine Veloce was sent.
10. **Varia:** None
11. **Question Period #2:** No questions.
12. **Adjournment:** On a motion by Jacky Farrell seconded by Sandy, the meeting was adjourned at 9:03 p.m.

*Respectfully submitted by:*

Jennifer Banton  
Recording Secretary

Chairperson: \_\_\_\_\_

Principal: \_\_\_\_\_